

**City of Sunnyvale**  
**SUMMARY WORKSHEET**  
**2005 Proposed Study Issues**

**DEPARTMENT OF Finance**

Item #	Study Issue Title	Hours (Includes hours from departments and consultants)	OCA Hours	Staff Recommendation				B/C Rankings (Identify name of B/C below)				
				For Study	No Rec.	Defer	Against					
<b>CONTINUING ITEMS</b>												
Fin 1-C	Update Fiscal Sub-Element	670	20	X								
<b>NEW ITEMS</b>												
<b>DEFERRED/BELOW THE LINE IN 2004</b>												

**PROPOSED COUNCIL STUDY ISSUE  
FOR "CONTINUING" ITEMS**

For Calendar Year: 2005

**Issue:** Update Fiscal Sub-Element

**Lead Department:** Finance

**General Plan Element or Sub-Element:** 7.1 Fiscal Management

**1. What are the key elements of the issue?**

The Fiscal Sub-Element of the General Plan has not been updated since its adoption in 1988. The existing document does not address changes in fiscal policies adopted by Council since 1988, does not recognize the changes in the City's financial condition and fiscal strategies, nor does it address the City's new fiscal realities.

**2. Current Status:**

The City's new fiscal realities highlight the need to proceed with this important update. Though funding has been partially reduced due to the City's current financial situation, it is expected that a major portion of the work associated with the project can be completed in calendar year 2005, with completion expected by the end of the calendar year.

**3. Estimated work hours for the calendar year (use 5 or 8-hour increments)**

(a) Estimated work hours from the lead department 250

(b) Estimated work hours from consultant(s): 250

Identify source of funding and estimated cost of consultant hours: Project No. 821670, \$40,000.

(c) Estimated work hours from the City Attorney's Office: 20

(d) Estimated work hours from Finance: See above

(e) Estimated work hours from other department(s).

Please list below:

Department(s): Community Development 100

Department(s): Office of the City Manager 50

Department(s): \_\_\_\_\_

**Total Estimated Hours:** 670

*Reviewed by*

  
Department Director

11/5/04  
Date

Approved by

  
City Manager

11/9/04  
Date